

APPENDIX E: GEAR RULES

The Club will provide reasonable access to Club equipment as required to meet the needs of the members. Access to these facilities will be subject to reasonable rules in terms of approvals and allocation.

Equipment Usage

| Ask the Question | Rescue boards | Surfboards | Plastic skis | Racing mal boards | Racing skis | Surfboats | IRBs |
|-----------------------|---------------------------------------------------------|------------|--------------|---------------------------------------|---------------------------------------------|---------------------------------------|---------------------------------|
| Who can use | Proficient Bronze /SRC members | | | | Proficient Bronze /SRC Club members 15 + | Proficient Bronze Members | Proficient Crewman's Members |
| Approvals Required | Not required | | | Board & Ski Captain | | Surf Boat / IRB Captains | |
| Skills Assessments | Not required | | | Assessment by the Board & Ski Captain | | Assessment by the Boat / IRB Captains | |
| When can they be used | Individual or Club endorsed training / recreational use | | | | | Only for Club endorsed activity | |

Notes 1 Nippers are not allowed to use any Senior or Cadet Club owned equipment and should not be in the Gear Shed except under adult supervision. **2** Club racing mal boards, racing skis and surfboards are to be allocated to Senior and Cadet members who intend to compete for the club.

BOARD AND SKI

- Board & ski owned by the Club or its members shall be stored under the control of the Club Captain and Gear Steward.
- Surf Sports Officer and Club Captain approval is required for the storage of member owned equipment on Club premises.
- Members shall not use other members' board & ski without prior approval of the owner.

SURF BOAT

- The surf boat shall not be used for any other purpose than surf life saving and the practice thereof, and the instruction in rowing, except with the permission of the Boat Captain.
- No members of the Club shall use the surf boat unless it is in charge of the Boat Captain, Club Captain or Vice Captain, except that if these officers are unavailable, one of them may grant permission to a member of the Club (who in their opinion is qualified to do so) to take charge of a boat and such member shall be responsible to the Management Committee for the conduct of the crew and the manner in which the boat is used while it is under his control and for each breach of the surf boat by-laws.
- Save in the case of rescues, no person other than club members, shall be allowed in a boat, except with the approval of the Boat Captain or their deputies.
- The surf boat and gear shall be housed in the gear shed or a designated storage place approved provided for that purpose and securely locked up, The responsible person last in charge of the boat each day shall be responsible for its return to the shed/storage place and shall report the Boat Captain in writing any damage to or loss of gear that may have occurred.

POWER BOAT RESCUE CRAFT

The IRB Captian shall:-

- be responsible for the general maintenance and up-keep of all powered surf rescue craft and equipment;
- at all times ensure that the IRB is ready for patrols and adequate fuel is on hand;
- in consultation with Club Captain, be in charge of all powered surf rescue craft operations;
- have a IRB in attendance at all assessments where directed by the Club Captain;
- have a IRB in attendance at the buoys on all occasions that surf events or tests are being held;
- liaise with the Secretary to ensure that all power craft are registered and insured including outboard motors and trailers;
- together with the Club Captain ensure that all power craft operations abide by the codes of conduct for the operation of SLSA power craft.

All Club equipment (board, skis, surf boats and IRBs) are not to be launched or brought in near the marked patrol area or buffer area, nor where bathers are likely to be encountered.

CLUB VEHICLES

- Club vehicles shall be used only when in the control of appropriately licensed, qualified, and authorised members. Such members shall be responsible to the Club Captain, the Transport Officer and Management Committee for the conduct of the vehicle and the manner in which it is used whilst under their charge and for any breach of the By-Laws.
- No person other than club members shall be allowed to use the vehicles without the permission of the President or Club Captain. Provided that, in the case of an emergency, and sufficient members cannot be located, non-members may be called upon to assist.
- Members using the vehicle shall at all times observe all rules of the road, and shall report to the Club Captain or Transport Officer any loss or damage to the vehicle or misconduct of members.
- The vehicles shall be used for patrol work, carnivals, demonstrations and uses authorised by the Management Committee and shall not be used for personal requirements unless authorised by the Club Captain or Transport Officer.
- All drivers of the club bus shall hold the relevant licence for that vehicle and be approved by the Club Captain.
- Drivers of the club four wheel drive vehicles shall hold an open drivers licence or provisional licence for at least twelve (12) months. Where the driver holds a provisional licence for less than twelve (12) months they shall be accompanied by a person holding an open drivers licence.
- Any member found guilty of a driving offence, parking or tollway infringement while operating a Club vehicle shall be held responsible for full restitution of the infringement and or fine.
- First aid and resuscitation equipment shall be located in the Club four wheel drive at all times.
- Club four wheel drive vehicles are not to be used for towing vehicles belonging to the public.

Approvals

Members request for use are to be provided in writing to the Surf Sports Officer for surf sports equipment and to the Club Captain for patrol equipment/motor vehicles via email. Use of Club equipment is restricted to Surf Life Saving activities & competitions. Where the Club equipment is requested to be used for non SLSA approved competitions the member will require prior approval in writing for that specific use.

APPENDIX D: CLUBHOUSE RULES

The Club will provide reasonable access to member facilities as required to meet the needs of the members. Access to these facilities will be on the basis that the members treat the facilities properly and do not negatively impact on other members enjoyment of the facilities. Facility hours will be 5:00am to 9:00pm. The benefits of club privileges shall be permitted only to members of the Club and such Association visitors as are approved by the Club Captain.

Common Room Access

Access to the Common Room is available to all Club members. Nippers and children of Club members who are under 14 years of age are allowed to use the Common Room as long as they are supervised by an adult at all times. For the purposes of this policy supervision is defined as a responsible adult who takes reasonable steps to ensure that minors are monitored and that their safety is ensured.

Member Shower and Toilet Access and Gymnasium Access

Access to these facilities will be via a key that is loaned to eligible members in exchange for a deposit of \$25.00. This key remains the property of the Club at all times.

Members must not lend their access key to any other person on penalty of disciplinary action and forfeiture of the key pursuant to Club Bylaws.

Failure to return the key within two weeks of a written request will result in the forfeiture of the deposit and disciplinary action pursuant to the Clubs Bylaws. Lost keys must be reported to Club administration and if requested a replacement key will be issued in exchange for a deposit of \$25.00.

- **Member Gymnasium access**
 - Members under the age of 16 are not authorised to use the gymnasium under any circumstance. Access is restricted to financial active Club members who are 16 years and over. If the member is under 18 years old that member must be supervised by an authorised person at all teams.
 - Members are responsible for the correct and safe use of all gymnasium equipment. Failure to adhere to gymnasium rules may result in forfeiture of key, deposit, and gymnasium privileges.
- **Member Shower and Toilet Access**
 - Access is restricted to active Club members who are 14 years and over.

- During the weekdays (Monday to Friday) Nippers who are 14 years or under are authorised to use the facilities if they are accompanied by an adult at all times.

Usage Protocols

All members are required to treat the facilities provided with respect and to ensure that their usage does not negatively impact on others using the facilities. Where a member has been found to abuse the access privileges the Club reserves the right to take appropriate disciplinary action, including withdrawal of access rights.

- Member conduct
 - Unseemly conduct likely to interfere with the comfort of other members of the Club shall not be tolerated and members are requested to assist in preventing such conduct.
 - Bad language shall not be tolerated in the clubhouse.
- Common room care and cleanliness
 - Damage occasioned to clubhouse facilities shall be subject to investigation and decision of liability by the Membership Committee.
 - Foodstuffs shall not be brought onto club premises or stored or consumed therein except in the kitchen or such other areas as may be designated from time to time by the Committee.
 - Members are required to remove their own rubbish and place it in the bins provided
 - Members are required to either wash their own dishes or place them in the dishwasher. If using the dish washer make sure you put them away as you would when you hand wash them and do not leave them in the dish washer for someone else to put away
 - The furniture is to be treated with respect – any damage caused by members due to mistreatment will be charged to the member
 - Members are not to use the Common Room if they are wet or sandy – all members should shower and dry before entering the Common Room
 - Bags are to be stored in the shelves provided in the Common Room
 - No skate boards or surf boards are to be taken into or stored in the Common Room
 - Furniture is not to be removed from the Common Room
 - If you are the last one in the Common Room and the TV and/or air-conditioning is on please turn it off
- General
 - Pets shall not be allowed in the clubhouse.
 - Towels, clothes and toiletries are not to be left in the Common Room or showers – anything left there will be removed

- When using the showers be mindful of others and keep your shower short and clean up after using the shower
- No alcohol to be left in the common room unless under lock & key as minors use this area

Member protection

Members should note that security cameras are located in the facility and will be used to enforce compliance with this policy.

The club takes member protection and privacy very seriously and is committed to providing a safe environment for all members and visitors. The unauthorised taking of photos or videos of any person is strictly prohibited. Whilst this applies to all members and visitors all members should take particular note in relation to minors.

Members should note that authorisation means that the person has been explicitly advised that a photo or video is being taken of them and explicitly agrees. For minors parent or guardian authorisation is required.

Any transgression identified will be treated as serious breach of the clubs Code of Conduct and responded to accordingly.